

September
2025



Adult Education

Prospectus

RUNSHAW COLLEGE

Welcome to Adult Education



"We are extremely proud of our students, they are a delight to work with. I hope you will join us and I look forward to making you welcome at Runshaw as you boost your skills and achieve your career ambitions."

Clare Russell
Principal & CEO



"I am delighted to introduce you to our exciting range of Adult and Apprenticeship courses. Whether you're looking to strengthen your English or Maths skills, gain access to higher education, or take a step up in your personal and professional development, Runshaw College offers expert teaching, wraparound care, and further opportunities to help you succeed."

Robert Jones
Assistant Principal - Adult & Apprenticeship Programmes

Our Courses

Functional Skills English	Access to Midwifery
Functional Skills Maths	Access to Nursing
Teaching Assistant	Access to Paramedic Science
Accounting	Access to Health Professions
HR - CIPD	Access to Psychology
Software Development	Access to Criminology
Web Development	Access to Social Science
Counselling	Apprenticeships

Apply: runshaw.ac.uk/apply email: adulthoodeducation@runshaw.ac.uk

All course information is correct at the time of printing

Maths Functional Skills

Starts:	September
Duration:	17 Academic Weeks
Location:	Runshaw College, Strawberry Fields OR Online
Day/Time:	Tuesday Evening/Thursday Day
Price:	FREE* <small>*Subject to conditions</small>

 Build practical skills for budgeting

 Equivalent to a grade C at GCSE

 Online self paced options available



Scan me!



English Functional Skills

Starts:	September
Duration:	17 Academic Weeks
Location:	Runshaw College, Strawberry Fields OR Online
Day/Time:	Thursday - Day or Evening
Price:	FREE* <small>*Subject to conditions</small>

 Develop reading, writing, speaking & listening

 Equivalent to a grade C at GCSE

 Online self paced options available



Scan me!



Welcome to Supporting Teaching & Learning

Teaching Assistant Level 2 Certificate

Starts:	September
Duration:	30 Academic Weeks
Location:	Runshaw College
Day/Time:	Tuesday Evening
Price:	£810 or FREE* <small>*Subject to conditions</small>



Supporting with teaching



Learn skills for children's development



100% pass rate & positive progression



Scan me!

Teaching Assistant Level 3 Diploma

Starts:	September
Duration:	30 Academic Weeks
Location:	Runshaw College
Day/Time:	Tuesday Evening
Price:	£1417

Advanced learner loan available!



Progression from Level 2



Hands-on industry placement



Small classes & industry expert teachers



Scan me!

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All course information is correct at the time of printing

AAT Accounting Level 2 Certificate

Starts:	September
Duration:	35 Academic Weeks
Location:	Online
Day/Time:	Tuesday Evenings/ Wednesday Day
Price:	£918



Foundations of Accounting knowledge



Principles of book keeping



Transferable skills



Scan me!

AAT Accounting Level 3 Diploma

Advanced learner loan available!

Starts:	September
Duration:	34 Academic Weeks
Location:	Runshaw College OR Online
Day/Time:	Wednesdays, Thursday Day, Tuesday Evening
Price:	£2573 or FREE* <small>*Subject to conditions</small>



Completion of final accounts



Preparing financial statements



Tax processes for businesses



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AAT Accounting Level 4 Diploma

Advanced learner loan available!

Starts:	September
Duration:	34 Academic Weeks
Location:	Runshaw College
Day/Time:	Tuesday/Thursday Day
Price:	£2573



Applied management Accounting



Internal Accounting systems & controls



Personal & Business tax



Scan me!

Advanced learner loan available!

Level 3 Certificate in People Practice CIPD

Starts:	September
Duration:	34 Academic Weeks
Location:	Online
Day/Time:	Tuesday Evening
Price:	£1750

Level 5 Diploma in People Management CIPD

Starts:	September
Duration:	34 Academic Weeks
Location:	Online
Day/Time:	Thursday Evening
Price:	£2500

 Develop essential people practice

 Business culture & core behaviours

 Organisational performance & culture

 Specialist employment law

 Chartered status



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 Talent management & workforce planning



Scan me!



Welcome to Web Development



Level 3 Diploma in Software Development

Starts:	September
Duration:	Self Paced up to 1 Year
Location:	Online
Day/Time:	Self Paced/Flexible
Price:	£2583 or FREE* <small>*Subject to conditions</small>

Level 5 Diploma in Web Application Development

Starts:	September
Duration:	Self Paced up to 1 Year
Location:	Online
Day/Time:	Self Paced/Flexible
Price:	£5421



Session every 4 weeks with a tutor



Progress onto the Level 5



Prepare for a career in web development



Practical build of an application



JavaScript, software testing & project management



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Exciting course content



Scan me!

Apply: runshaw.ac.uk/apply email: adulteducation@runshaw.ac.uk

All course information is correct at the time of printing

Welcome to Counselling

Level 2 Certificate in Counselling Skills

Starts:	September
Duration:	Daytime Class - 17 Academic Weeks Evening Class - 34 Academic Weeks
Location:	Runshaw College
Day/Time:	Tuesday Day or Evening
Price:	£504

 Portfolio based course designed for students who want to help others and develop their counselling skills

Level 3 Certificate in Counselling Studies

Starts:	September
Duration:	Daytime Class - 17 Academic Weeks Evening Class - 34 Academic Weeks
Location:	Runshaw College
Day/Time:	Tuesday Day/Thursday Evening
Price:	£811 or FREE* <small>*Subject to conditions</small>

 Develop knowledge & understanding

 Look at counselling theories in depth

 Take the next step towards being a counsellor



Scan me!

Level 4 CPCAB Diploma in Therapeutic Counselling

Starts:	September
Duration:	2 Years During Term Time
Location:	Runshaw College
Day/Time:	Tuesday/Thursday Day
Price:	£2335 Per Year

 Small class sizes

 Take the next step towards being a counsellor

 Excellent progression



Scan me!



Scan me!

Advanced learner loan available!

(Level 3 & 4)

Apply: runshaw.ac.uk/apply email: adulteducation@runshaw.ac.uk

All course information is correct at the time of printing

Welcome to Access to Health Professionals

Access to Health Professionals

Advanced learner loan available!

Starts:	September
Duration:	34 Academic Weeks
Location:	Runshaw College
Day/Time:	Wednesday & Thursday Day
Price:	ALL PATHWAYS £3384 or FREE* *Subject to conditions



Move onto University in just a year

Tailored to suit your career goals

Industry expert teaching



Scan me!



Choose one of the 4 pathways

Midwifery

Health

Paramedic

Nursing

Apply: runshaw.ac.uk/apply email: adulteducation@runshaw.ac.uk

All course information is correct at the time of printing

Welcome to Access to Social Sciences

**Advanced
learner loan
available!**



Scan me!



Access to Social Sciences

Starts:	September
Duration:	34 Academic Weeks
Location:	Runshaw College
Day/Time:	Tuesday & Wednesday Day
Price:	Psychology - £3384 or FREE* Social Science - £3022 or FREE* Criminology - £3022 or FREE* <small>*Subject to conditions</small>



Develop
study skills
to aid
progression



Small
class sizes
& expert
teaching



Guest
speakers
from
industry
experts

Choose one of the 3 pathways

Psychology

**Social
Sciences**

Criminology

Further Information

On successful completion of an Access Course you will be able to progress to a higher level qualification/degree. It is important that prior to enrolling you research and contact the institution you wish to progress to. This is to ensure you are aware of the entry requirements for your chosen progression route and that this Access Course will be accepted as an entry requirement.



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Welcome to Apprenticeships

Business & Professional Services

Accounts or Finance Assistant with AAT L2
Assistant Accountant with AAT L3
Professional Accountant with AAT L4
Business Administration L3
Human Resources (HR) Support with CIPD L3
Customer Services Practitioner L2
Customer Services Specialist L3
Quality Practitioner L4
Operations or Departmental Manager L5

Education & Childcare

Early Years Practitioner L2
Early Years Educator L3
Early Years Lead Practitioner L5

Take your
next step now!
Please email
**[apprenticeships@
runshaw.ac.uk](mailto:apprenticeships@runshaw.ac.uk)**



We offer Level 2 to Level 5 Apprenticeships for all ages.

Scan the QR code or visit runshaw.ac.uk/apprenticeships
for our latest vacancies.



Scan me!

Funding Information

Investing in your education is easier than you think!

You may be able to access a wide range of finance and funding to help you during your time at college. Many courses are **FREE** depending on your eligibility. To receive financial support you must comply with nationality and residency conditions. Your age and financial circumstances can also determine what support is available to you. Please see runshaw.ac.uk/financial for more information. **Please email funding@runshaw.ac.uk for further details.**

Other financial support may also be available:

- Learner Support Funds
- Advanced Learner Loan/Bursary
- Discretionary Bursary
- Payment by instalment



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Find out more

Contact us on
01772 642040

or email
**adulteducation@
runshaw.ac.uk**



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