

Enrolment 2024 – important information

Dear Student,

We are so pleased to welcome you in person to enrol at our lovely Leyland campus.

Please note your enrolment times below by area:

Thursday 22nd August:

Leyland and South Ribble: 8.30am – 12.00pm

Chorley: 12.30pm – 3.00pm

Bolton: 3.30pm - 7.00pm

Friday 23rd August:

Preston, Southport & West Lancs: 8.30am - 12.00pm

Blackburn and Wigan: 12.30pm – 4.30pm

There will be lots of staff to help you at enrolment. If your exam results are different from what you expected, or you are thinking of changing the course you have applied for, please don't worry, our priority is the same as yours – to enrol you onto subjects or courses which are right for you.

Please refer to the guide in your enrolment pack which advises you of the free buses and bus routes/timings for attending our Leyland Campus to complete your enrolment. As enrolment at Runshaw can get very busy, we cannot guarantee there will be space for parking on Campus. If you have any queries about college transport, please see runshaw.ac.uk/enrolment/ or you can contact our Transport Team on transport@runshaw.ac.uk

Please bring **ID and your results slips** with you; these are detailed on the enclosed checklist in your enrolment pack. Electronic versions of your results slips will be accepted.

Parents and Guardians are most welcome to attend enrolment. Part of your enrolment journey will see you moving around campus, if it is a rainy day, please bring an umbrella/rainwear with you.

Advice about financial assistance will be available from our Student Services team at enrolment. Further details about this and eligibility are available on our website.

Please note that as Runshaw is a very popular college, if you do not attend enrolment during this time our courses may be full. If for any reason you believe that this may be an issue for you, or if you have any questions about enrolment, please contact our Schools Liaison Team as soon as possible on welcometorunshaw@runshaw.ac.uk

By accepting your offer at Runshaw College you have acknowledged that students are not allowed to take holidays during term time. **The term dates for 2024/25 are: 4 Sep-18 Oct, 4 Nov-19 Dec, 6 Jan-14 Feb, 24 Feb-4 Apr, 22 Apr-23 May, 2 Jun-4 Jul**

We look forward to meeting you soon and we hope this will be the start of a very happy and exciting time for you at Runshaw.

Yours faithfully,



Timothy Cahill
Director for Schools Liaison