

# AAT Professional Accounting

Level 4 Diploma

Small  
class  
sizes

Outstanding  
Support

Excellent  
Progression

Industry  
Expert  
Teaching

Learner  
Centred



# AAT Professional Accounting

**The Level 4 Diploma in Professional Accounting allows you to master complex accounting tasks and qualify for senior finance roles, as well as AAT full membership. Students will gain competencies in drafting financial statements for limited companies, recommending accounting systems strategies and constructing and presenting complex management accounting reports.**

## Duration

18 months.

## Price

£2,573\* exc AAT membership.

## Learning Method

This course is currently delivered through blended learning. This means a mix of online delivery and a small amount of classroom-based lessons.

## What will I learn?

This qualification covers complex accounting and finance topics and tasks leading to students becoming confident with a wide range of financial management skills and applications.

Here are the mandatory units for the course:

- Applied Management Accounting
- Drafting and Interpreting Financial Statements
- Internal Accounting Systems and Controls

## Entry Requirements

AAT Level 3 Advanced Diploma in Accounting or a L3 Accounting qualification from another awarding body. You should have GCSE Maths and English at Grade C/4 or an equivalent qualification. Applicants without these qualifications but sufficient life /work

experience will need to complete an AAT skills test to assess their eligibility. The ability to word process under time constraints is also essential.

To be accepted on the course, other factors will also be taken into consideration including:

- commitment to study
- previous skills, experience and success

## Course units



Applied Management Accounting



Drafting and Interpreting Financial Statements



Internal Accounting Systems and Controls



Personal Tax



Business Tax

### Why should you study at Runshaw?

- Industry expert teaching
- Gain exemptions from chartered qualifications upon completion of all three levels
- Small classroom sizes

### Progression

On successful completion of this course, you will be awarded an AAT Level 4 Diploma in Professional Accounting. Opportunities for employment may include working as an:

- Accounts Assistant
- Accounts Payable & Expenses Supervisor
- Accounts Payable Clerk
- Audit Trainee
- Bookkeeper
- Corporate Recovery Analyst
- Credit Controller
- Finance Assistant
- Insolvency Executive
- Payroll Administrator / Supervisor
- Tax Assistant / Accountant

Where are **you** going?

Accountant

Auditor

Bookkeeper

Payroll

Tax Advisor



#FutureYou

# AAT Professional Accounting Level 4 Diploma

## Funding

You can either pay in full, or pay this course in three instalments.

If you are aged 19 or over and thinking about studying a further education - vocational, technical or professional course, you may qualify for an Advanced Learner Loan to help you pay your course fees.

Alternatively, if you are doing this course as a requirement from your employer, you potentially could get your employer to pay this fee.

## Other courses we offer

- Level 2 CPCAB Counselling Skills
- Level 5 Associate Diploma in People Management
- CIPD Foundation Certificate in People Practice Level 3
- Teaching Assistant Level 2 Certificate in Supporting Teaching and Learning



Scan here to find  
out more!



@RunshawAdultCol



Runshaw Adult College



runshawadultcollege

Langdale Road | Leyland | PR25 3DQ | 01772 642040  
adulteducation@runshaw.ac.uk | www.runshaw.ac.uk